

REFORMA



Get involved with REFORMA.

Join a committee today at www.reforma.org

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1. INTRODUCTION



MAKE A DIFFERENCE

Are you looking for ways to expand your professional network and contribute to the mission of REFORMA? Committee volunteers help shape REFORMA by advancing its mission of providing library and information Services to Latinos and the Spanish-Speaking.

Serving on a committee is one of the best ways to become involved and make an impact on the profession. If you'd like to become more engaged, we invite you to volunteer to serve on a committee.

REFORMA National Executive Board

2. REWARDS OF VOLUNTEERING

Develop relationships

Through volunteering, you will meet and work with library and information professionals from around the country.

Develop Skills

Enhance your leadership abilities through collaboration and project management.

Gain new knowledge

Develop new expertise and/or knowledge in a current specialization.

Contribute

Advance the work of the association and the library profession.



3. VOLUNTEER REQUIREMENTS



Be a current member of REFORMA for the duration of the appointment

To check your membership status, simply log in to your REFORMA member account through the REFORMA Website (<http://www.reforma.org>). On the left hand side you will see your membership expiration date as well as a “membership renewal” and other options.

Be willing and able to participate in the activities of the committee, support its mission and carry out assignments in a timely manner

Committee appointments are usually two years in duration and require participation in all committee meetings (held virtually throughout the year). Committee participation options are in-person and/or virtual. Some committees also meet during the ALA Midwinter Meeting and ALA Annual Conference.

Respond to a committee appointment acceptance form

You will receive an email with information from the committee chair regarding your acceptance by June 5 and you will need to accept or decline the invitation by June 15.

4. STANDING COMMITTEES

Below are the names and brief descriptions of the current national standing committees. Additional information about each committee can be found at <http://www.reforma.org/committees>.

Children's & Young Adult Services Committee (CAYASC)

Focuses on library services, programs and materials aimed at children and young adults

Education Committee

Promotes library and information education as a viable profession and encourages curricula relevant to services to Latinos

Finance Committee

Oversees the finances of the organization

Fundraising Committee

Focuses on raising funds in support of the mission and goals of National REFORMA

International Relations Committee

Focuses on networking with international individuals and organizations interested in library services to the Spanish-speaking

Legislative Committee

Monitors state and national legislation as it relates to library services to the Latino community

Librarian of the Year Award Committee

Reviews and selects on an annual basis an award given in recognition to an individual member for contributions to REFORMA, the library profession and/or the Latino community

Membership Committee

Charged with updating the annual membership application and reviewing issues and trends in association membership

Nominations Committee

Recruits candidates for elected offices and conducts the annual election process

Organizational Development and New Chapters Committee

Oversees the organizational development of REFORMA, particularly as it relates to the formation of new chapter

Program Committee

Organizes, plans and sponsors REFORMA programs held at the American Library Association midwinter & annual conferences

Public Relations Committee

Conducts publicity for the events and activities of REFORMA, including press releases

Pura Belpre Award Committee

Reviews and selects the winners of the annual children's book award named for Latina children's librarian, Pura Belpre

Recruitment and Mentoring Committee

Promotes recruitment into the profession and provides a mentoring program

REFORMA National Conferences Coordinating Committee

Provides oversight for a process to plan REFORMA National Conferences starting with RNC VI and beyond

Scholarship Committee

Accepts, reviews applications & selects annual scholarship winners awarded by National REFORMA

Technology Committee

Focuses on the use of information technology in serving the informational needs of the Latino community and REFORMA

Translations Committee

Serves as a point of contact for the association needing assistance with translations to carry forward official business of the organization

Webinar Committee

Develops and implements a webinar series to provide training and continuing education to library professionals and staff on topics related to REFORMA's goal

5. HOW TO APPLY

Select the committees that interest you

Identify the REFORMA committees that interest you. Review the committee charges, rosters. If possible, attend the committee meetings at the Midwinter Meeting and/or Annual Conference to help you determine if the activities interest you.

Talk to committee members

Talk to committee members. Express your interest to the committee chair. Explain how you might contribute to the committee. If you are not successful in being appointed one year, volunteer again the following year, and the next. Remember that a number of factors (e.g. number of volunteers for each committee, number of available appointments, etc.) determine the actual appointment and these factors change from year to year.

Complete the **REFORMA Committee Volunteer Form** at:
<http://www.reforma.org/volunteer>



6. APPOINTMENT PROCESS & DEADLINE

Deadline

Volunteer applications for REFORMA national committees are accepted from February 1 - April 15 of every year. To be considered for a committee appointment, the online volunteer application must be submitted by **April 15** for consideration for the following year appointments. Most appointments begin July 1 of each year and are two years in length ending on June 30.

Appointment Process

Committee appointments are made in the Spring for terms beginning immediately following the ALA Annual Conference. The committee chair or co-chair appoints the members of the committee. You will be contacted by the chair or co-chair with an invitation to join the committee by June 5.

Appointment Acceptance

Members will be required to accept or decline committee appointments by June 15.

Concurrent Committee Limits

Members can only be on two committees concurrently. For example, you may be accepted into three committees and only accept two appointments or you may be a current member of a committee and can only accept one appointment.

Appointment Non-acceptance

In the event that a member is not invited to join a committee, the member will receive a committee appointment non-acceptance letter via email from the committee chair by June 30.



7. QUESTIONS



Questions about the committee volunteer process can be sent to vice-president@reforma.org

Questions about committee appointments and/or the status of your request may be directed to the chair or co-chair of each committee.